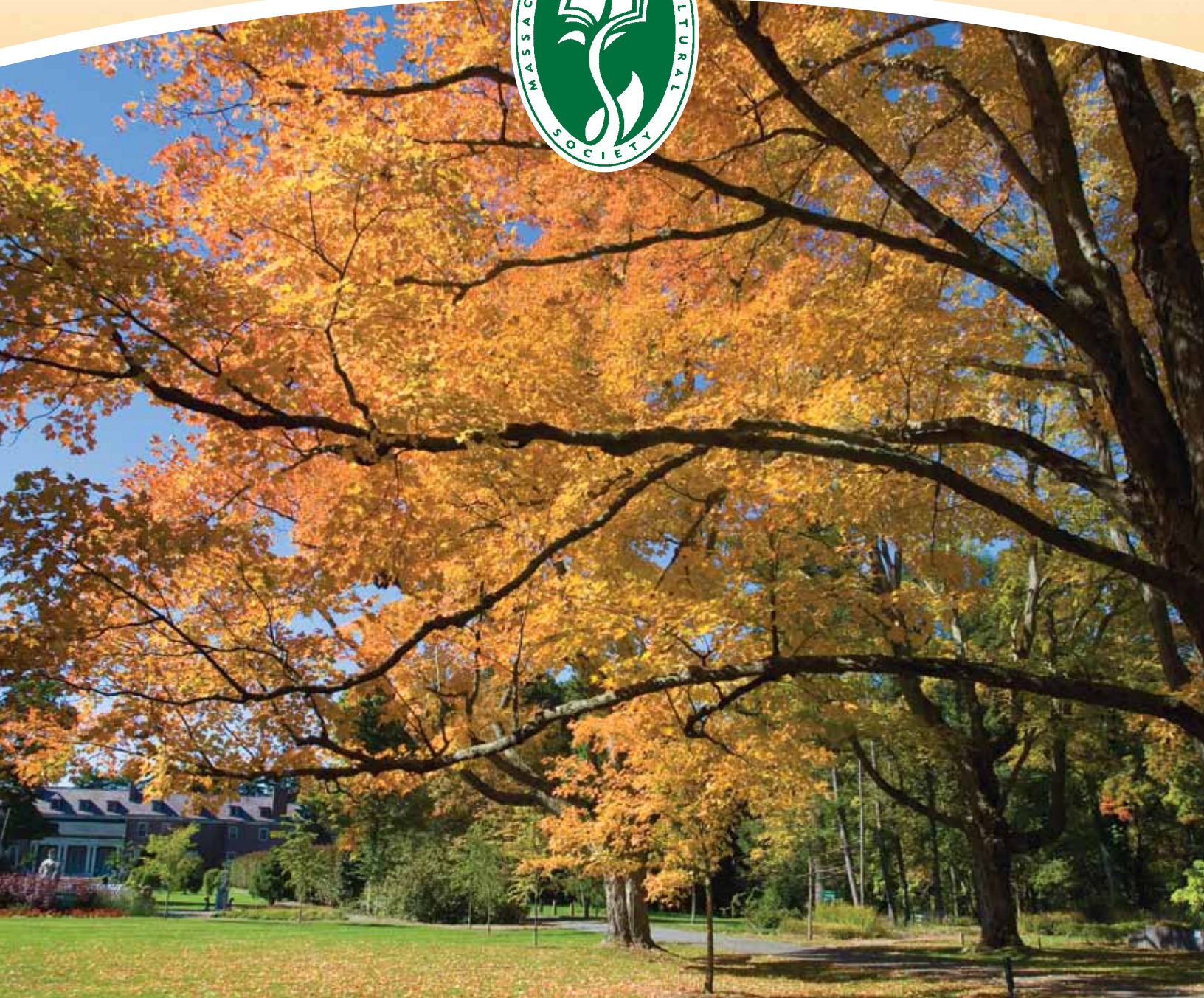


MASSACHUSETTS HORTICULTURAL SOCIETY

Entertaining at Elm Bank





The best-kept secret west of Boston
Enjoy the grandeur of our 36 acre
garden estate—the perfect setting
for your corporate event

Beautiful and exclusive event venue nestled in the lush gardens of the Massachusetts Horticultural Society

An enchanting and serene setting year-round

Five indoor options

Expansive outdoor venue

Professional event planner to help create a memorable event for your guests

Take advantage of our unrivaled beauty as a place for fun! In just a short drive from Boston you can escape the frenzied pace for a great place for your event. Enjoy the historic estate setting for your company outing, social or family event, meeting, or conference. Mass Hort has everything available to take care of you and your guests.

The grounds and buildings at the Cheney Estate, Elm Bank, home of the Massachusetts Horticultural Society, are the ideal setting for corporate events or weddings, anniversary, birthday, and holiday parties. Located just 30 minutes outside of Boston, Elm Bank has more than 36 acres of fields, forests, and formal gardens as well as a collection of architectural masterpieces. Please visit our web site at www.MassHort.org to take a tour of our gardens and to learn more about what we have to offer.

INDOOR OPTIONS
Rental Information

Grand Hall Option

- Hunnewell Carriage House

We have 4 indoor options:

- Dearborn Room
- Parkman Room
- Cheney Room
- Putnam Building

All rental fees include:

- Kitchen Space*
- Restrooms
- Hook-up for audio-visual equipment or music
- Use of:
 - Chairs (folding or on wheels)
 - 60 inch round tables
 - 6ft long rectangular tables
 - 8ft long rectangular tables
- Our indoor room rentals include use of the grounds, such as the restored Italianate Garden and the Children's Garden (weather dependent). All our indoor spaces are wheelchair accessible.
 *except Putnam Building

Room Configurations, Measurements and Capacity:

Hunnewell Carriage House

- Measurements: 71 feet x 42 feet
- Total Square Feet: 2,982
- Capacity: 225 for seated dinner; 400 for cocktails

Dearborn Room

- Measurements: 27 feet x 15 feet
- Total Square Feet: 405
- Capacity: 20 people
- Large table with chairs

Parkman Room

- Measurements: 47 feet x 28 feet wide
- Total Square Feet: 1,316

- Capacity:
 - Classroom: 50 people
 - U Shape: 34 people
 - Lecture: 100 people

Cheney Room

- Measurements: 29 feet x 23.5 feet
- Total Square Feet: 681.5
- Capacity:
 - Classroom: 20 people
 - U Shape: 20 people
 - Lecture: 50 people

Putnam Building

- Measurements: 28 feet x 24 feet
- Total Square Feet: 672
- Capacity
 - Classroom: 20 people
 - U Shape: 20 people
 - Lecture: 45 people

Indoor and Outdoor Spaces Exuding Elegance—and Fun!

HUNNEWELL BUILDING

This facility features a 3,000 square foot great event hall with exposed original vaulted and trussed ceiling. It offers a large catering kitchen along with full complement of tables, chairs, and other event furnishings. An attached three-season tent completes a perfect venue for symposia, lectures, weddings, charitable benefits, and other public events. Both structures can accommodate approximately 225 guests for a sitdown dinner or 400 for a standing reception. Lecture configurations are also available for up to 200 people.

THE PUTNAM HORTICULTURE BUILDING

Available for meetings, lectures, and workshops for up to 45 participants. Whether for a garden club or local interest group, the Putnam's facilities will help your organization's event run smoothly.

MAPLE GROVE

The Maple Grove is a 140 feet x 140 feet grassy area in the heart of our gardens. A beautiful setting that accommodates a tent of almost any size.

ADDITIONAL INDOOR FACILITIES

There are a number of other rooms available at Elm Bank for corporate and social events. Each provides the privacy and space your group requires for informative and productive meetings. See details below.



A Beautiful Location for Any Event

PARTIES AND SOCIAL EVENTS

Elm Bank, along the Charles River, is the ideal place to hold your next party event. Whether it's a birthday celebration, an anniversary, a holiday celebration or Bar or Bat Mitzvah, we have the facilities and staff to ensure your party's success.

CORPORATE EVENTS

Our estate is available for your next summer corporate outing, seminar, luncheon, or holiday party. We have additional venues that are excellent for break-out sessions or for smaller meetings. Mass Hort is a versatile choice as a site for your large corporate conference, annual meeting, small business retreat, alumni event, or gala reception.

WEDDINGS

Whether you are planning a ceremony, a reception or both, Elm Bank's beautiful grounds, gardens and buildings will provide the perfect setting for your special day.

Enjoy a ceremony in the Italianate Garden surrounded by flowers of the season, or sip cocktails on the terrace of the stately Manor House. The brilliance of the gardens provides a lovely backdrop for your celebration.

Indoor Room Rates

Hunnewell Carriage House

- Weekday (Mon – Thurs): \$2,500
- Friday/Sunday: \$4,500
- Saturday: \$5,800
- Off Season: \$3,500

**Off season is Nov 1 – April 30*

Dearborn, Parkman, Cheney, and Putnam Rates

- 4 hours: \$250
- 8 hours: \$400

For an event under 60 people, you are free to self-cater; over 60 guests, please choose a caterer from our preferred catering list

OUTDOOR OPTIONS Rental Information

We have a large outdoor venue for Corporate Events:

- Maple Grove

Maple Grove Measurements and Capacity:

- Measurements: 140 feet x 140 feet
- Total Square Feet: 19,500
- Tent: can fit up to 120 feet x 140 feet
- Capacity: 800 people

Maple Grove Rates:

Day Rental: \$2,200

- Does not include tent



All rental fees include:

- Kitchen Space*
- Restrooms
- Power for caterer, lighting and music
- Parking for up to 800 guests
- Open space for games/sports
- The Maple Grove rental also includes use of the grounds, including the restored Italianate Garden and the Children's Garden

(weather dependent). All our outdoor space is wheelchair accessible.

**Caterer may also have to put up catering tent; depending on number of guests*

Let Mass Hort plan your corporate event!

- We can rent the tent/tables/chairs for your group
 - 3 Corporate Outing Menus:
 - Smoky Texan Barbecue
 - Summer Grill Party
 - New England Clambake
- Please contact us for pricing, and custom menus for your group*

Turnkey Events With Just a Phone Call

We assist in tailoring an event to help meet your expectations. We can help coordinate the rental of the tent/games/activities, food, as well as a bar. Please feel free to contact us for more details.

READY-TO-GO MENUS FOR YOUR CORPORATE OUTING

Select from 3 planned menus that take the guesswork out of pleasing your guests. Choose from **Smoky Texan Barbecue, Summer Grill Party, or New England Clambake.**

EVENT PLANNING SERVICES

Our experienced staff is available to help you plan your event. Please contact our Functions Manager, Jen Courtney, at 617-933-4921 for more details.



FOR YOUR CONVENIENCE

We have a basic sound system for addressing your attendees available for rent. We also have WiFi available in the Hunnewell Building and Dearborn Room. Please contact us for details.

DIRECTIONS

Mass Hort is located at 900 Washington Street, Wellesley, MA. Our main entrance at Elm Bank is on Route 16 (Washington Street). Find specific directions on our web site at www.MassHort.org/Directions. Ample parking with easy access is available on site.

Massachusetts Horticultural Society History

The Massachusetts Horticultural Society, founded in 1829, is the oldest, formally organized horticultural institution in the United States. The Society is dedicated to encouraging the science and practice of horticulture and to developing the public's enjoyment, appreciation, and understanding of plants and the environment.

Since 2001, the headquarters of the Massachusetts Horticultural Society has been located in the historic Elm Bank reservation on the town lines of Wellesley and Dover. The Society is supported by revenues generated by membership, weddings, and functions at our Elm Bank location, and by generous contributions from individuals, corporations, and foundations.



Give us a call today and get your event off to a great start!

Contact Jen Courtney,
Functions Manager

617-933-4921
functions@masshort.org